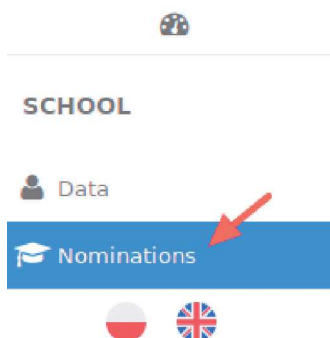


Candidate's Nomination verification by Partner University

In order to assign nomination status for student please follow instructions below.

1. Navigate to <https://akademus.asp.krakow.pl/>.
2. Login using email and password received from exchange University.
3. Click "Nominations" on the side menu.



4. Using available filters display list of students, nomination statuses are to be applied to.
5. Select all students you wish to apply nomination status for.



The screenshot shows a table with a dropdown menu 'select action for selected' at the top. The table has three columns: a checkbox, 'NO', and 'EDITION'. The first row has a checked checkbox (indicated by a red arrow), '1.', and 'Erasmus+ 2018/19'.

<input type="checkbox"/>	NO	EDITION
<input checked="" type="checkbox"/>	1.	Erasmus+ 2018/19

6. Click "choose action for selected" and choose appropriate nomination status.

